

**THURSLEY PARISH COUNCIL**  
**Minutes of Meeting**

**Tuesday 4<sup>th</sup> December 2018 at 7.30 pm**  
**Thursley Village Hall, Thursley**

**Attendees:** Cllr J. Mendelssohn (Chair)      Cllr S. Edwards      Cllr J. Luff  
Cllr J. Malton (from 7.40 pm)      Cllr P. Hunter      Cllr J. Swift  
Mrs E. Felton (Clerk)

**Also attending were:** Cllr D. Harmer (SCC)

**1.0 WELCOME AND APOLOGIES**

The Clerk reported that apologies had been received from Cllr Flavell, Cllr David Else and Cllr Jenny Else who were not able to attend due to business and personal commitments. These apologies were accepted by those present. It was noted that Cllr Malton would arrive late due to traffic congestion.

**2.0 DECLARATIONS OF INTEREST**

Cllr Swift declared a personal interest in a communication received from Citizens Advice Waverley that was due to be discussed under 'correspondence'.

No other members disclosed any (a) Personal, (b) Prejudicial interests which they are required to disclose by section 94(1) of the Local Government Act 1972 and in accordance with The Parish Council (Model Code of Conduct) Order 2007.

**3.0 APPROVAL OF PREVIOUS MINUTES**

The minutes of the Parish Council meeting held on 6<sup>th</sup> November 2018 were approved by the Council and signed by the Chairman.

**4.0 ACTIONS FROM PREVIOUS MINUTES**

(4.1) Cllr Mendelssohn reported that SCC had informed Cllr Flavell that they were not able to help with the problems associated with the BOATS and that she was waiting for a response from the Surrey Hills AONB Byway Users group.

(4.2) It was noted that Surrey Highways Planning department had advised that they did not have a duty to comment on planning applications for development on unclassified roads. It was suggested that this seemed ridiculous as any traffic accessing the development site would rely on travelling on classified roads and therefore would impact the road system.

**Cllr Mendelssohn advised that he had raised the matter with Mrs E. Sims (WBC) and had not received a satisfactory response so would he try again to get clarification on the matter to ensure that WBC were aware.**

**Following discussion, Cllr Harmer agreed to investigate the matter further at SCC.**

(4.3) Cllr Malton agreed to erect the two laminated signs on the play area gates.

(4.4) It was agreed that it would be worthwhile pursuing registration of the recreation ground. **Cllr Mendelsohn agreed to speak to Mr M. Larkin to arrange for a meeting with Cllr Edwards and Cllr Flavell to discuss the recreation ground boundaries.**

(4.5) Cllr Mendelsohn reported that he had attended the WBC Planning Forum meeting last month and also the WBC Town and Parish meeting the previous evening with Cllr Swift.

He advised that there had been much discussion regarding the financial situation at both County and Borough levels and the possible impact on Towns and Parishes. It was noted that Compensatory Grant and Council Tax payments were due to be phased out over the next four years although it looked as though Thursley would not receive any further payments after 2019-20. This was being queried.

Discussion took place regarding the contributions towards the leisure facilities within the borough and the usage of the Thursley Play Area and recreation ground, which the Parish Council maintain, by those from outside of the village.

**It was agreed that a letter should be written, drafted by Cllr Swift, to respond to WBC to ensure that they consider the impact of any proposed funding changes.** It was noted that parishioners had been encouraged to respond to the SCC consultations currently taking place. Discussion took place regarding the possible closure of libraries and fly-tipping incidents.

#### **PUBLIC QUESTION TIME**

No members of the public were present but Councillors had been asked to raise questions on their behalf as follows:

- A parishioner had raised a concern regarding a recent incident on the common whereby her dog had been spooked by a large group of dogs (10-12) being walked by two people. It was suggested that the recent Dog Orders which WBC had introduced did not adequately cover the issue of large numbers of dogs being walked. **Cllr Mendelsohn agreed to speak to the WBC Dog Warden.**
- A parishioner had asked about replanting of the Clump. Cllr Mendelsohn advised that he had explained that the ground had had to be left dormant for a period of time and that he had received feedback from several people that they preferred it as it was now and that replanting should not take place. **It was agreed that the matter be discussed further at the January Parish Council meeting.**
- Discussion took place regarding the erosion of the three corners of the Clump and any liability implications should the Parish Council choose to install something to ensure that there is no further erosion. **It was agreed that Cllr Hunter would speak to Mr Adrian Selby SCC to discuss the possible options to resolve the problem. See (8.3) below.**

## 5.0 COUNTY AND BOROUGH COUNCILLORS REPORTS

(5.1) It was noted that Cllr Jenny Else, in her absence, had sent a comprehensive report to Councillors to provide an update on WBC plans and activities. It was agreed that this was much appreciated and that there appeared to be a lot happening.

(5.2) Cllr Harmer reported that financial discussions were continuing at County Hall to agree the necessary cuts and prepare medium-term solutions to the problems. He advised that he was confident that the new CEO would do whatever was necessary to improve the current financial situation. He provided examples of where cost savings could possibly be made.

(5.3) Cllr Harmer advised that a new Leader of the Council should be in place in ten days' time.

## 6.0 PLANNING

(6.1) WA/2018/1964 – North & South, High Button, Thursley  
Erection of an outbuilding following demolition of existing outbuilding.

Following review of the plans and documents, it was resolved that the Parish Council had NO COMMENT regarding the proposal.

(6.2) WA/2018/1968 – Pitch Cottage, Pitch Plane, Thursley  
Erection of extensions and alterations.

Following review of the plans and documents, it was resolved that the Parish Council had NO COMMENT regarding the proposal.

(6.3) Cllr Mendelsohn provided an update on the current position of enforcement issues within the parish.

(6.4) **The Clerk was asked to chase WBC for a response to a letter from the Parish Council regarding activity at a site in Bowlhead Green.**

## 7.0 FINANCE

(7.1) The following list of payments for December was presented, duly authorised and approved for payment:

Payee		Amount
Mrs Summer	Defibrillator electricity costs 2018	£66.00
SSALC	Conference attendance - J. Swift	£54.00
e-mango	Annual charge - website	£576.00
John Swift	Travel and parking costs	£27.02

E. Felton	December salary & expenses	£292.17
HMRC	December payment	£182.40
<b>TOTAL</b>		<b>£1,197.59</b>

(7.2) Discussion took place regarding the draft budget for 2019-20 which the Clerk had circulated in advance of the meeting. Cllr Swift highlighted the slight increase in the opening balance that was predicted next year based on the current forecast figures for the remainder of 2018-19. It was noted that there was funds available in the current financial year to cover the costs associated with works to the defibrillator in Pitch Place.

Following discussion, it was agreed that the Precept remain at the same level for 2019-20. **The Clerk was asked to inform WBC.**

## 8.0 HIGHWAYS

(8.1) Cllr Hunter highlighted the works that SCC had undertaken in Highfield Lane in response to contact from parishioners regarding the problems. It was noted that additional works were required.

(8.2) Cllr Edwards raised a concern regarding blockage of a gulley in Highfield Lane. **Cllr Hunter agreed to speak to Mr P. Goble.**

(8.3) Cllr Swift reported that he had spoken to Mr Adrian Selby SCC regarding the problem of cars driving into the gulley by the pond in Bowlhead Green. He advised that Mr Selby had suggested the installation of posts may be appropriate if the Parish Council could cover the costs. It was noted that Localism funding had all been allocated.

Cllr Swift showed an example of the type of post which could be installed. It was noted that SCC would need to agree the location and type of post. **Cllr Swift agreed to speak to Mr Selby again about the type of post for installation in Bowlhead Green and the Clump.**

(8.4) It was noted that the lane markings had been marked out on the entrance into Warren Park in preparation for works early next year.

## 9.0 HAMMER POND

Cllr Luff highlighted that it would be the fifth anniversary of the flooding associated with Hammer Pond on Christmas Day. Cllr Mendelssohn reported the latest update received from Natural England at the end of September. **Cllr Mendelssohn agreed to contact Mr Andrew Smith from Natural England again, with a copy to Jeremy Hunt MP, asking for an update and mentioning that it has been five years since the problem began.** It was noted that Cllr Luff had written to Michael Gove MP on the matter but had not received a response.

## 10.0 SILENT SOLDIERS

Councillors were asked for their views on whether the Silent Soldiers should remain where they are permanently, be removed and reinstalled on 1<sup>st</sup> November each year, be moved to a permanent resting place or be moved around the parish. It was suggested that if they remain where they are, they would lose their impact.

Following discussion, it was agreed that they be placed in storage and installed each November. **Cllr Mendelssohn agreed to speak to Mrs Clea Beechey regarding the soldier positioned outside of the Village Hall. Cllr Swift agreed to speak to Mr A. Langdale to see if the History Society could store them.**

## 11.0 TREE POLICY

Discussion took place regarding the land which the Parish Council own in order to ascertain the number and location of trees that they may responsible for. Discussion took place regarding the recent landslide on Dye House Road on the way out towards Pitch Place. **Cllr Mendelssohn agreed to speak to Mr M. Larkin to ask that he confirm that this parcel of land belongs to Natural England.**

**Cllr Swift agreed to speak to Cllr Harmer regarding the green in Bowlhead Green.**

It was agreed that registration of the recreation ground should take place as soon as possible.

It was noted that Mr Richard Knight would be available to inspect trees on an annual basis.

**It was agreed that the policy be discussed further at the January meeting.**

## 12.0 AFFORDABLE HOUSING

Cllr Mendelssohn reported he was meeting with Mr Andrew Smith and Ms Alice Lean on 11<sup>th</sup> January 2019 to discuss Affordable Housing if Councillors would like to join him.

## 13.0 SSALC

Cllr Swift provided an overview of the recent SSALC meeting which he had attended. It was noted that he had distributed copies of the presentations in advance of the Parish Council meeting.

He highlighted that the Police representative at the meeting had suggested that the Borough Inspector Gary Smith should be contacted to discuss concerns.

Discussion took place regarding the 'In the Know' and Neighbourhood Watch communications. Discussion took place regarding the burglaries that had occurred recently in the parish.

Cllr Swift advised that the elections due to take place in May 2019 had been mentioned at the meeting. The Clerk advised that she had booked a place on a training course.

#### **14.0 CORRESPONDENCE**

The Clerk reported the following correspondence:

- A funding request received from Citizens Advise Waverley. Discussion took place regarding the awarding of grant payments by the Parish Council and the previous ruling that it was not appropriate. It was agreed that Cllr Mendelsohn would highlight the grant payment decision in his monthly report and advise that if parishioners wanted to contribute, they did so themselves.
- It was noted that an invitation had been received by Councillors to visit Witley Park and meet the new owners. The Clerk advised that she would provide further details in due course.
- It was noted that the lease agreement had been received for the Parish Field. This was duly signed.

#### **14.0 MATTERS FOR CONSIDERATION AT NEXT MEETING**

- Items carried forward from above
- Annual Assembly

The meeting closed at 9.45 pm. The date of the next meeting is Tuesday 8<sup>th</sup> January 2019 at 7.30 pm.

Signed .....

**8<sup>th</sup> January 2019**

**RECEIPTS/EXPENDITURE REVIEW BY MONTH 2018-19**

														ACTUAL				FORECAST		
April	May	June	July	August	September	Apr -Sep 2018	October	November	December	January	February	March	Oct - Mar 2018	Forecast 2018-19 TOTAL	Original Budget 2018-19					
						£70.00							£0.00	£70.00	£65.00					
						£0.00							£0.00	£0.00	£0.00					
£14,887.00						£14,887.00							£0.00	£14,887.00	£14,887.00					
						£0.00							£0.00	£0.00	£0.00					
£500.00						£500.00							£0.00	£500.00	£502.00					
				£674.68		£674.68	£90.60						£90.60	£765.28	£0.00					
£3,475.84	£3,475.84					£6,951.68							£0.00	£6,951.68	£4,000.00					
		£167.25				£167.25							£0.00	£167.25	£165.00					
		£564.00				£564.00							£0.00	£564.00	£564.00					
			£525.00	£80.00	£545.00	£1,150.00	£150.00						£150.00	£1,300.00	£0.00					
<b>£18,932.84</b>	<b>£3,475.84</b>	<b>£731.25</b>	<b>£525.00</b>	<b>£754.68</b>	<b>£545.00</b>	<b>£24,964.61</b>	<b>£240.60</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£240.60</b>	<b>£25,205.21</b>	<b>£20,183.00</b>					
£259.70	£259.70	£496.44	£273.57		£547.14	£1,836.55	£273.57	£273.57	£273.57	£273.57	£273.57	£260.00	£1,627.85	£3,464.40	£3,120.00					
£172.80	£173.20		£565.95		£182.40	£1,094.35	£182.40	£364.80	£182.40	£182.40	£182.40	£182.40	£1,276.80	£2,371.15	£2,100.00					
£18.60	£46.50	£22.20	£22.20		£44.40	£153.90	£25.80	£25.00	£25.00	£25.00	£25.00	£25.00	£150.80	£304.70	£300.00					
						£0.00							£0.00	£0.00	£60.00					
						£0.00							£0.00	£0.00	£0.00					
£86.99	£13.00	£5.75	£40.00			£145.74	£600.00						£600.00	£745.74	£800.00					
	£201.11					£201.11							£0.00	£201.11	£210.00					
						£0.00						£500.00	£500.00	£500.00	£500.00					
		£842.07				£842.07							£0.00	£842.07	£1,000.00					
			£84.00			£84.00							£0.00	£84.00	£100.00					
£59.99		£35.00			£150.00	£244.99							£0.00	£244.99	£150.00					
						£0.00	£200.00					£200.00	£400.00	£400.00	£400.00					
		£460.00			£200.00	£460.00							£0.00	£460.00	£500.00					
£23.51						£23.51						£1,000.00	£1,000.00	£1,023.51	£1,000.00					
					£115.50	£115.50						£384.50	£384.50	£500.00	£500.00					
£64.80		£97.33			£92.69	£254.82						£245.18	£245.18	£500.00	£500.00					
						£0.00						£1,000.00	£1,000.00	£1,000.00	£1,000.00					
						£0.00						£1,000.00	£1,000.00	£1,000.00	£1,000.00					
£200.00	£180.00	£113.11			£21.98	£515.09						£484.91	£484.91	£1,000.00	£1,000.00					
					£3,475.84	£3,475.84						£1,000.00	£1,000.00	£4,475.84	£1,000.00					
						£0.00							£0.00	£0.00	£0.00					
					£200.00	£200.00							£0.00	£200.00	£0.00					
						£0.00							£0.00	£0.00	£0.00					
					£1,293.84	£1,293.84						£2,000.00	£2,000.00	£3,293.84	£2,000.00					
						£0.00						£200.00	£200.00	£200.00	£200.00					
						£0.00	£125.00		£475.00				£600.00	£600.00	£600.00					
						£0.00							£0.00	£0.00	£0.00					
£70.36	£36.00	£111.47	£16.80		£328.76	£563.39	£25.00		£120.00			£600.00	£745.00	£1,308.39	£917.00					
<b>£956.75</b>	<b>£909.51</b>	<b>£2,183.37</b>	<b>£1,002.52</b>	<b>£0.00</b>	<b>£6,652.55</b>	<b>£11,704.70</b>	<b>£631.77</b>	<b>£1,463.37</b>	<b>£1,075.97</b>	<b>£480.97</b>	<b>£480.97</b>	<b>£9,081.99</b>	<b>£13,215.04</b>	<b>£24,919.74</b>	<b>£19,157.00</b>					
<b>£19,410.89</b>																				
<b>£37,386.98</b>	<b>£39,953.31</b>	<b>£38,501.19</b>	<b>£38,023.67</b>	<b>£38,778.35</b>	<b>£32,670.80</b>	<b>£32,670.80</b>	<b>£32,279.63</b>	<b>£30,816.26</b>	<b>£29,740.29</b>	<b>£29,259.32</b>	<b>£28,778.35</b>	<b>£19,696.36</b>	<b>£19,696.36</b>	<b>£19,696.36</b>						
£2,923.00	£2,923.00	£2,923.00	£2,923.00	£2,923.00	£2,923.00		£2,923.00	£2,923.00	£2,923.00	£2,923.00	£2,923.00	£2,923.00								
<b>£40,309.98</b>	<b>£42,876.31</b>	<b>£41,424.19</b>	<b>£40,946.67</b>	<b>£41,701.35</b>	<b>£35,593.80</b>		<b>£35,202.63</b>	<b>£33,739.26</b>	<b>£32,663.29</b>	<b>£32,182.32</b>	<b>£31,701.35</b>	<b>£22,619.36</b>								

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