

THURSLEY PARISH COUNCIL
Minutes of Meeting

Tuesday 8th January 2019 at 7.30 pm
Thursley Village Hall, Thursley

Attendees: Cllr J. Mendelsohn (Chair) Cllr S. Edwards Cllr H. Flavell
Cllr J. Luff Cllr J. Malton Cllr P. Hunter
Cllr J. Swift Mrs E. Felton (Clerk)

Also attending were: Cllr D. Harmer (SCC)

1.0 WELCOME AND APOLOGIES

No apologies had been received.

2.0 DECLARATIONS OF INTEREST

No members disclosed any (a) Personal, (b) Prejudicial interests which they are required to disclose by section 94(1) of the Local Government Act 1972 and in accordance with The Parish Council (Model Code of Conduct) Order 2007.

3.0 APPROVAL OF PREVIOUS MINUTES

The minutes of the Parish Council meeting held on 4th December 2018 were approved by the Council and signed by the Chairman.

4.0 ACTIONS FROM PREVIOUS MINUTES

(4.1) Cllr Mendelsohn reported that he had been in communication with Elizabeth Sims (WBC Planning) regarding the comments made by SCC Highways Planning Officers regarding planning applications. He explained that SCC were only considered as a statutory consultee for applications when traffic would impact classified roads but they appeared to be commenting on all applications regardless of their classification. It was highlighted that this was causing concerns due to their lack of knowledge of the parish and WBC Planning Officers considering their comments as part of the decision-making process when they were outside of SCC's remit.

Cllr Harmer agreed to investigate and report back. It was agreed that following clarification of the issue, WBC Planning Officers need to be made aware of SCC's statutory role with regards commenting on planning applications.

(4.2) **Cllr Mendelsohn agreed to read the Recreation Ground Report** which had been made available prior to making arrangements to meet with Mr Matt Larkin (Natural England) to discuss the matter further.

(4.3) Cllr Swift advised that following initial discussions with WBC regarding proposed funding changes, it had been concluded that further communication was not necessary.

(4.4) Cllr Mendelsohn advised that he had attempted to speak to the WBC Dog Warden regarding the number of dogs which could be walked collectively but had not yet received a response. It was noted that the new legislation was not yet in force so it may be the ideal opportunity for the wording to be amended to restrict the number of dog walkers and dogs that could be walked together. **Cllr Mendelsohn agreed to speak to the Dog Warden and/or Cllr Jenny Else asap.**

(4.5) In response to a recent communication from WBC Enforcement regarding the legality of a spray booth within the parish, **the Clerk was asked to check with them to ensure that it also complied with all Health & Safety and COSHH regulations.**

(4.6) Discussion took place regarding communications that had taken place with the WBC Finance team since the December meeting regarding the change in the Band D tax base for 2019-20. As a result of these discussions it was noted that it has been possible to increase the Precept without increasing the amount payable by parishioners. It was noted that the Precept for 2019-20 had increased slightly to £15,155 but the cost per household would remain at the same level as previously.

(4.7) Cllr Hunter confirmed that he had spoken to Mr Peter Goble regarding and blocked gully in Highfield Lane and it was in hand.

(4.8) Cllr Swift confirmed that following a meeting with Mr Adrian Selby (SCC), he had ordered the posts and would be installing them shortly.

(4.9) Cllr Mendelsohn reported that both silent soldiers had been removed for storage but that the hard standing remained so that they could easily be re-erected at the appropriate time.

(4.10) Cllr Mendelsohn reported that he had a meeting arranged to discuss Affordable Housing on 11th January. It was noted that Cllr Hunter planned to attend and that other Councillors were welcome.

(4.11) Discussion took place regarding the Parish Council elections that were due to take place in May 2019.

5.0 COUNTY AND BOROUGH COUNCILLORS REPORTS

(5.1) Cllr Harmer reported that Tim Oliver had been appointed as the new leader of the Council along with a new deputy and leadership team.

(5.2) Cllr Harmer advised that it was unlikely that any changes implemented following the recent consultations would impact Thursley parishioners but that further details would be available in due course.

(5.3) It was noted that further information regarding SCC cost savings were likely to be available in approx. six weeks.

PUBLIC QUESTION TIME

Cllr Mendelssohn highlighted the planned closure of the Moat car park for resurfacing works and the intention in the future for Natural England to encourage voluntary for parking at the site. Discussion took place regarding whether it was also appropriate to ask for contributions for cars parking on Thursley recreation ground and if so, whether Natural England could make a donation towards its upkeep from the funds received. **Cllr Mendelssohn agreed to speak to Mr James Giles (NE) to make him aware of the suggestion.** It was agreed that the situation be monitored to see how successful the scheme was at the Moat.

6.0 PLANNING

(6.1) WA/2018/2031 – The Hatch, 2 The Street, GU8 6QG
Construction of dormer window and alterations to elevations and fenestration; alterations to internal layout to provide an annexe.

Following review of the plans and documents, it was resolved that the Parish Council had NO COMMENT regarding the proposal.

(6.2) Cllr Mendelssohn reported that the WBC Enforcement team had been in contact with him to provide an update on the status of enforcement action/appeals within the parish. It was noted that for one particular property, there may be a slight delay in resolving the issues due to the Planning Inspectorate asking that all breaches/appeals be considered at the same time.

(6.3) It was noted that a communication had been received from WBC advising that a new management information system was in the process of being installed to efficiently record S106 agreements.

7.0 FINANCE

(7.1) The following list of payments for January was presented, duly authorised and approved for payment:

John Swift	Purchase of posts	£251.24
E. Felton	Salary & Expenses January	£300.97
HMRC	January payment	£182.40
TOTAL		£734.61

8.0 HIGHWAYS

(8.1) Cllr Hunter reported that speed cameras were due to be installed on the 50 mph stretch of the A3.

(8.2) It was noted that the access/egress works at Warren Park were due to be completed by the end of March 2019.

(8.3) Discussion took place regarding the sequencing timings of the traffic lights on the A3. Cllr Harmer advised that night time work was due to take place to improve the traffic congestion for vehicles leaving the A3 at Guildford southbound by installing a third lane. He reported that there were also plans to widen and extend the northbound exit at the cathedral to improve traffic flow. He advised that the next phase for implementation during 2021-25 was currently being discussed.

(8.4) Discussion took place regarding the seven-night planned closure of the northbound section of the A3 between Hindhead and Thursley.

(8.5) In response to a question from Cllr Swift regarding the mobile VAS which had recently been discussed for the Western Villages, it was reported that this was still in process. It was noted that a Hampshire parish had offered to sell their Speed watch equipment and that **Cllr Harmer planned to discuss this further with Mr Adrian Selby.**

(8.6) Cllr Mendelsohn advised that the repair to the table on the road by the Three Horseshoes was not satisfactory. He provided photographic evidence of the repair. **The Clerk was asked to contact Mr Stuart Copping (SCC) to request a timescale for the temporary repair to be replaced.**

(8.7) Cllr Hunter highlighted damage to the fencing and verge in Bowlhead Green. It was suggested that this may have been done by removal lorries.

9.0 RECREATION GROUND BOUNDARY AND REGISTRATION

See (4.2) above.

10.0 PITCH PLACE DEFIBRILLATOR

(10.1) Cllr Hunter reported that the owners of Pitchfield Cottage had offered to supply the electrical supply for the defibrillator in Pitch Place but that this required further electrical and installation works to take place. He provided details of the costs that had been received to complete the works which were much reduced from the original quote received in 2015 from SSE.

The expenditure was approved in principle. **The Clerk was asked to obtain a further two quotes so that a final decision could be made at the February meeting.** Cllr Hunter agreed to be available for site visits if necessary.

(10.2) Cllr Luff highlighted that there was a planned one-day power cut for the following week. Cllr Hunter suggested that he unlock the defibrillator unit at Warren Park prior to the power going off so that the unit can be accessed if necessary, during the power outage.

11.0 TREE INSPECTIONS POLICY

It was agreed that it was appropriate for the tree inspections to be undertaken by an independent person. It was noted that Richard Knight would be qualified to act in an independent capacity shortly. It was agreed that his inspection reports would identify what works were required and then the formal quotes process could be followed.

Discussion took place regarding the on-going investigations into which trees the Parish Council were responsible for. It was agreed that the Tree Policy be adopted once the extent of the responsibility is known, including the large oak tree on the recreation ground boundary.

12.0 HAMMER POND

Cllr Mendelsohn reported that following discussions at the previous meeting regarding the five-year anniversary of the installation of the pumps at Hammer Pond, he had written again to Mr Andrew Smith (Natural England) to highlight the number of promises that had been made to improve the situation but which had not come to fruition. He advised that as a result of this communication he had a meeting arranged with the Head of Legal (NE), who was also the acting CEO, to discuss the matter.

Discussion took place regarding the stakeholder input into the process and the need for the right solution to be undertaken by a qualified contractor with the appropriate indemnities in place.

Cllr Mendelsohn advised that he intended to highlight the three main concerns regarding the current arrangements which were the inconvenience caused to residents at Warren Park due to noise and diesel, the historical status of the site and the costs to the tax payer over the five-year period. **Cllr Luff advised that he would be happy to attend the meeting. Cllr Mendelsohn agreed to provide him with details.**

13.0 THE CLUMP

In response to a suggestion that large diameter oak stumps be installed on the corners of the Clump to protect it from further erosion, Cllr Swift reported that Mr Adrian Selby had advised that any markings/posts would need to be sufficiently tall with reflective markers to ensure that they were visible to drivers. Discussion took place regarding other possible options.

Cllr Edwards agreed to make recommendations for resilient planting options that may deter vehicles users from making contact with the Clump.

14.0 ANNUAL ASSEMBLY 2019

It was agreed that no external speaker would be sought for the assembly meeting on 25th April and that the format be similar to the event in 2018.

15.0 ANNUAL RISK ASSESSMENT

Following discussion, the annual risk assessment was approved.

16.0 CORRESPONDENCE/COMMUNICATIONS

- It was noted that Cllr Swift had updated the Welcome Pack and it was available to distribute to new parishioners.
- It was noted that the recent visit to Witley Park had been very interesting.

17.0 MATTERS FOR CONSIDERATION AT NEXT MEETING

- Items carried forward from above

It was noted that Cllr Mendelssohn and Cllr Malton were not available to attend the February meeting.

The meeting closed at 9.10 pm. The date of the next meeting is Tuesday 5th February 2019 at 7.30 pm.

Signed

5th February 2019

RECEIPTS/EXPENDITURE REVIEW BY MONTH 2018-19

														ACTUAL				FORECAST		
April	May	June	July	August	September	Apr -Sep 2018	October	November	December	January	February	March	Oct - Mar 2018	Forecast 2018-19 TOTAL	Original Budget 2018-19					
						£70.00							£0.00	£70.00	£65.00					
						£0.00							£0.00	£0.00	£0.00					
£14,887.00						£14,887.00							£0.00	£14,887.00	£14,887.00					
						£0.00							£0.00	£0.00	£0.00					
£500.00						£500.00							£0.00	£500.00	£502.00					
				£674.68		£674.68	£90.60						£90.60	£765.28	£0.00					
£3,475.84	£3,475.84					£6,951.68							£0.00	£6,951.68	£4,000.00					
		£167.25				£167.25							£0.00	£167.25	£165.00					
		£564.00				£564.00							£0.00	£564.00	£564.00					
			£525.00	£80.00	£545.00	£1,150.00	£150.00						£150.00	£1,300.00	£0.00					
£18,932.84	£3,475.84	£731.25	£525.00	£754.68	£545.00	£24,964.61	£240.60	£0.00	£0.00	£0.00	£0.00	£0.00	£240.60	£25,205.21	£20,183.00					
£259.70	£259.70	£496.44	£273.57		£547.14	£1,836.55	£273.57	£273.57	£273.57	£273.57	£273.57	£260.00	£1,627.85	£3,464.40	£3,120.00					
£172.80	£173.20		£565.95		£182.40	£1,094.35	£182.40	£364.80	£182.40	£182.40	£182.40	£182.40	£1,276.80	£2,371.15	£2,100.00					
£18.60	£46.50	£22.20	£22.20		£44.40	£153.90	£25.80	£25.00	£25.00	£25.00	£25.00	£25.00	£150.80	£304.70	£300.00					
						£0.00							£0.00	£0.00	£60.00					
						£0.00							£0.00	£0.00	£0.00					
£86.99	£13.00	£5.75	£40.00			£145.74		£600.00					£600.00	£745.74	£800.00					
	£201.11					£201.11							£0.00	£201.11	£210.00					
						£0.00						£500.00	£500.00	£500.00	£500.00					
		£842.07				£842.07							£0.00	£842.07	£1,000.00					
			£84.00			£84.00							£0.00	£84.00	£100.00					
£59.99		£35.00			£150.00	£244.99							£0.00	£244.99	£150.00					
						£0.00		£200.00					£200.00	£400.00	£400.00					
					£200.00	£200.00							£0.00	£200.00	£200.00					
		£460.00				£460.00							£0.00	£460.00	£500.00					
£23.51						£23.51						£1,000.00	£1,000.00	£1,023.51	£1,000.00					
					£115.50	£115.50						£384.50	£384.50	£500.00	£500.00					
£64.80		£97.33			£92.69	£254.82						£245.18	£245.18	£500.00	£500.00					
						£0.00						£1,000.00	£1,000.00	£1,000.00	£1,000.00					
						£0.00							£1,000.00	£1,000.00	£1,000.00					
£200.00	£180.00	£113.11			£21.98	£515.09						£484.91	£484.91	£1,000.00	£1,000.00					
					£3,475.84	£3,475.84						£1,000.00	£1,000.00	£4,475.84	£1,000.00					
						£0.00							£0.00	£0.00	£0.00					
					£200.00	£200.00							£0.00	£200.00	£0.00					
						£0.00							£0.00	£0.00	£0.00					
					£1,293.84	£1,293.84						£2,000.00	£2,000.00	£3,293.84	£2,000.00					
						£0.00						£200.00	£200.00	£200.00	£200.00					
						£0.00	£125.00		£475.00				£600.00	£600.00	£600.00					
						£0.00							£0.00	£0.00	£0.00					
£70.36	£36.00	£111.47	£16.80		£328.76	£563.39	£25.00		£120.00			£600.00	£745.00	£1,308.39	£917.00					
£956.75	£909.51	£2,183.37	£1,002.52	£0.00	£6,652.55	£11,704.70	£631.77	£1,463.37	£1,075.97	£480.97	£480.97	£9,081.99	£13,215.04	£24,919.74	£19,157.00					
£19,410.89																				
£37,386.98	£39,953.31	£38,501.19	£38,023.67	£38,778.35	£32,670.80	£32,670.80	£32,279.63	£30,816.26	£29,740.29	£29,259.32	£28,778.35	£19,696.36	£19,696.36	£19,696.36						
£2,923.00	£2,923.00	£2,923.00	£2,923.00	£2,923.00	£2,923.00		£2,923.00	£2,923.00	£2,923.00	£2,923.00	£2,923.00	£2,923.00								
£40,309.98	£42,876.31	£41,424.19	£40,946.67	£41,701.35	£35,593.80		£35,202.63	£33,739.26	£32,663.29	£32,182.32	£31,701.35	£22,619.36								

