

THURSLEY PARISH COUNCIL
Minutes of Meeting

Tuesday 2nd October 2018 at 7.30 pm
Thursley Village Hall, Thursley

Attendees: Cllr P. Hunter (Chair) Cllr H. Flavell Cllr J. Luff
 Cllr J. Malton Cllr J. Swift
 Mrs E. Felton (Clerk)

Also attending were: Cllr D. Harmer (SCC) Ms H. Ball (to 8.20 pm)

1.0 WELCOME AND APOLOGIES

The Clerk reported that apologies had been received from Cllr James Mendelssohn and Cllr Sean Edwards who were not able to attend due to business and personal commitments. These apologies were accepted by those present.

2.0 DECLARATIONS OF INTEREST

No members disclosed any (a) Personal, (b) Prejudicial interests which they are required to disclose by section 94(1) of the Local Government Act 1972 and in accordance with The Parish Council (Model Code of Conduct) Order 2007.

3.0 APPROVAL OF PREVIOUS MINUTES

The minutes of the Parish Council meeting held on 3rd September 2018 were approved by the Council and signed by the Chairman.

4.0 ACTIONS FROM PREVIOUS MINUTES

(4.1) It was agreed that Cllr Mendelssohn would provide his suggestion for alternative working for the new signage at the play area at the next meeting.

(4.2) Cllr Swift advised that he had not yet had an opportunity to speak to the residents of a Bowlhead Green property regarding the development that has taken place.

(4.3) It was agreed that the suggestion of opening a deposit account for the Parish Council funds should be discussed further when Cllr Mendelssohn is present.

(4.4) The Clerk explained that she had not been able to load the revised VDS onto the website due to the size of the file. **The Clerk agreed to speak to the website provider in order to investigate how to overcome the issue.**

(4.5) The Clerk reported that after speaking with local Parish Clerks regarding the viewing of planning documents electronically, she recommended that the Parish Council continue to receive hard copy documents. This was agreed.

(4.6) It was noted that the Peer Review report from WBC was due in early October.

(4.7) Cllr Swift confirmed that he had spoken to Cllr Jenny Else regarding possible enforcement issues at Uplands Stud and that discussions were on-going.

(4.8) Cllr Hunter provided an update on the enforcement actions which WBC have issues for the Haybarn site.

(4.9) The Clerk confirmed that a cheque had been passed to Rev. Muir as a contribution towards the WWI remembrance events in the village.

(4.10) It was noted that the first silent soldier had been installed on the Clump. The Clerk confirmed that a second silent soldier was due to arrive within the next two weeks following receipt of additional contributions.

(4.11) Cllr Hunter advised that the survey had not yet been completed.

(4.12) Cllr Flavell advised that she had prepared a draft letter regarding the issues with BOAT's. Following discussion, it was agreed that the initial contact should be with SCC to agree a meeting date and then for other interested parties to be invited. It was agreed that the letter should refer to the BOAT problem in High Button but should allude to others within the parish.

Cllr Harmer suggested that the letter be sent, via the Clerk, to Debbie Prismall who is familiar with local issues/concerns with regards BOAT's.

Cllr Flavell agreed to circulate the draft letter to Cllr Mendelsohn, Cllr Hunter and Cllr Swift prior to passing to the Clerk.

5.0 COUNCILLOR ROLES AND RESPONSIBILITIES 2018-19

(5.1) Following discussion, the roles and responsibilities list was amended to show the agreed changes (see below). Cllr Swift advised that he was available to speak with Cllr Flavell regarding planning arrangements as he had attended recent WBC meetings on the subject.

(5.2) Cllr Swift reported that as all Councillors are on the Planning Committee and should be aware of planning applications prior to attending the meeting, he had suggested to the Clerk that she distribute a copy of the planning register each time a new application is recorded. This was agreed.

(5.3) Discussion took place regarding the status of Fire wise. Cllr Malton provide an update and confirmed that the volunteer representative arrangement appears to be working well.

(5.4) Discussion took place about whether it was necessary to appoint Cllr Flavell as the High Button representative. It was agreed that this was not necessary as parishioners can approach any Councillor if they wish to.

(5.5) It was agreed that Cllr Swift be shown as the SSALC representative at meetings and events.

PUBLIC QUESTION TIME

No public questions were raised.

6.0 COUNTY AND BOROUGH COUNCILLORS REPORTS

(6.1) Cllr Harmer advised that following the resignation of SCC Chairman, Peter Martin, the constitution had been reviewed and an election process would be undertaken shortly to identify a replacement Chairperson.

(6.2) Cllr Harmer advised that SCC were involved in a High Court hearing to investigate their budget cuts. Cllr Harmer provided an overview of the financial pressures facing the council and the reasons behind the current status.

In response to a question regarding the procedure for voting if the Council wished to increase the council tax by over 2%, Cllr Harmer advised that a decision would need to be made about this by the beginning of February 2019. It was noted that the Council were not allowed to campaign during the voting period.

(6.3) Cllr Harmer highlighted the 'Vision for Surrey' consultation which had originally been included on their website but had now been discussed at two focus group sessions during the previous week.

(6.4) Cllr Harmer explained that there were some funds from the lengthsman scheme which could be used to fund rights of way works, hence the recent request to Councillors for information within a short period of time. It was noted that the list of works is currently being collated so that a contract can be signed by the end of the month.

7.0 PLANNING

(7.1) WA/2018/1511 – Overbrook, Pitch Place GU8 6 QW
Erection of an extension and alterations to garage

Following review of the plans and documents, it was resolved that the Parish Council had NO COMMENT regarding the proposal.

(7.2) WA/2018/1586 - Haybarn, Dye House Road, GU8 6QN
Construction of a horse walker

Following review of the plans and documents, with one vote to support and five for no objection, it was resolved that the Parish Council had NO COMMENT regarding the proposal but it should be highlighted to WBC that the applicant/agent had not completed page two of the application form to include the date of commencement and completion of the building works.

(7.3) It was noted that a new planning application had appeared on the WBC planning portal since WBC had issued the list of applications on 1st October. **The Clerk was asked to investigate the deadline for comments to ensure that Councillors were able to review and comment.**

(7.4) Cllr Hunter advised Councillors of the outcome of the recent WBC Central Planning Committee meeting with regards to the application for development of houses at Uplands Stud. **Cllr Swift was asked to circulate a copy of his summary of the meeting.**

8.0 FINANCE

(8.1) The following list of payments for October was presented, duly authorised and approved for payment:

Payee		Amount
E. Felton	Silent soldier reimbursement	£776.30
E. Felton	Silent soldier reimbursement	£776.30
Datacenta Hosting	Renewal of domain name	£150.00
E. Felton	October salary & expenses	£299.37
HMRC	October payment	£182.40
TOTAL		£2,184.37

(8.2) It was noted that the first two payments listed had been approved for and paid during September.

9.0 HIGHWAYS

It was noted that a report regarding Hindhead Tunnel had been presented to Councillors at the recent Local Committee meeting. Discussion took place regarding the on-going improvements to arrangements in the event of a closure to the tunnel.

10.0 PLAY AREA SIGNAGE

Deferred to next meeting.

11.0 HAMMER POND UPDATE

The Clerk advised that a recent communication from Natural England suggested they had narrowed down the solution to the problem to two options and further work is now being undertaken so that they can decide upon a solution and undertake the works as soon as possible.

12.0 PITCH PLACE DEFIBILLATORS

Cllr Hunter advised that the current arrangement to power the defibrillator cabinet in Pitch Place with solar panels was not working. He recommended that after investigating other options, the unit be moved to the lay-by where a local parishioner had agreed it could be powered from his property. It was noted that this would require a power cable to be laid. **It was agreed that Cllr Hunter would formulate a costed proposal and speak with Surrey Highways to ascertain the extent of their needed consent or, otherwise. His report for the necessary works would be presented for review at the next meeting.**

13.0 CORRESPONDENCE

The Clerk reported that an email had been received asking if the Parish Council would be interested in siting a clothes bank in the village. Following discussion and after reviewing the associated costs, it was agreed not to proceed.

14.0 MATTERS FOR CONSIDERATION AT NEXT MEETING

- Items carried forward from above
- Recreation Ground boundary and registration – Cllr Edwards
- Affordable Housing
- Budget Review 2018-19

The meeting closed at 9.00 pm. The date of the next meeting is Tuesday 6th November 2018 at 7.30 pm.

Signed

6th November 2018

COMMITTEE/OTHER BODIES & AREAS OF RESPONSIBILITY**Oct-18**

Area	Responsible
Chair	CLlr James Mendelssohn
Vice Chair	CLlr Peter Hunter
Responsible Financial Officer (RFO)	Mrs Elaine Felton (Clerk)
Finance and Accounts	CLlr John Swift
Planning Committee - Chair	CLlr Helen Flavell
Planning Committee	All Councillors
Hankley Common – MoD liaison (HUG)	CLlr Sean Edwards
Bowlhead Green	CLlr John Swift
Firewise	CLlr Jackie Malton
Police Liaison	CLlr Jackie Malton
Defibrillators	CLlr Peter Hunter
New Parishioners	CLlr John Swift
Stand-in all areas	CLlr James Mendelssohn
Highways	CLlr Peter Hunter
MOD Conservation Group	CLlr Sean Edwards
Warren Park	CLlr John Luff
GDPR	External DPO via Clerk
SSALC representative	CLlr John Swift