

THURSLEY PARISH COUNCIL
Minutes of Meeting

Tuesday 4th July 2017 at 7.30 pm
The Village Hall, Thursley

Attendees: Cllr P. Hunter (Chair) Cllr. S. Edwards Cllr T. Horwood
 Cllr J. Luff Cllr J. Malton Mrs E. Felton (Clerk)

Also attending were: Cllr D. Harmer (SCC) Cllr J. Else (WBC) Mrs N. Bates (Warden)
 Mr M. O'Brien Mr R. Bryson Ms J. Sherratt

1.0 WELCOME AND APOLOGIES

The Clerk reported that apologies had been received from Cllr Mendelssohn, Cllr Swift and Cllr D. Else who were absent due personal and business commitments. These apologies were approved by the Council.

2.0 DECLARATIONS OF INTEREST

No members disclosed any (a) Personal, (b) Prejudicial interests which they are required to disclose by section 94(1) of the Local Government Act 1972 and in accordance with The Parish Council (Model Code of Conduct) Order 2007.

3.0 APPROVAL OF PREVIOUS MINUTES

The minutes of the Parish Council meeting on 6th June 2017 were approved by the Council and signed by the Chairman.

4.0 MATTERS ARISING FROM THE MINUTES

(4.1) It was confirmed that Cllr Mendelssohn had contacted the resident in The Street looking to extend the parking area/layby adjacent to her property and that it was understood that she was in communication with WBC regarding the process.

(4.2) It was noted that the Surrey Wildfire leaflets had been distributed with copies of the parish magazine.

(4.3) **Cllr Hunter agreed to contact the Chairman of Peper Harow Parish Council to request that the point-to-point signs be removed.**

(4.4) The Clerk reported that the white lining of the junction of Dye House Road with Old Portsmouth Road and removal of the vegetation at the junction of Dye House Road with Thursley Road was on a list of SCC works to be undertaken.

(4.5) It was confirmed that Richard Knight had being moving the grass and that another cut was due.

(4.6) It was noted that the payment from the coach company to cover the repair costs to the green in Bowlhead Green following damage caused by one of their vehicles had yet to be received. **Cllr Swift was in communication with them to chase.**

(4.6) It was confirmed that the new sign had been erected on the recreation ground.

(4.7) It was noted that Cllr Mendelssohn had spoken with the homeowner regarding clearance of the manorial waste land and that this was in process.

(4.8) The Clerk advised that registration of the Parish Field was in process.

(4.9) Discussion took place regarding the on-going problem of speeding vehicles and cyclists on The Street. Mr Michael O'Brien was invited to speak on the matter.

Mr O'Brien provided an overview of the problems in The Street with regards the speed of vehicles, the increase in the amount of traffic and number of large vehicles using the road. He asked if it was possible for the 20 mph to continue throughout the village.

Cllr Harmer provided details of the national laws and regulations which SCC had adopted and advised that a 20 mph speed limit being extended throughout the village would not be possible.

Discussion took place regarding the possible solutions to the problems including the installation of speed humps or the speed limit painted onto the road. A suggestion was also put forward that a Community Speed Watch Scheme could be introduced. It was noted that before approaching the Police to request their support, at least eight volunteers would need to be identified for the training to take place. **Cllr Horwood agreed to put an article in the parish magazine to request volunteers to come forward.**

It was agreed that Cllr Hunter would draft a letter from the Parish Council to all residents of The Street including the livery stables, to request that they show respect when using the road with regards to other users and drive within the sensible limits considering the nature and topography of the road in order to avoid further incidents and near misses.

Cllr Hunter highlighted a communication received from Mr Richard Bates regarding the speed signage on Dye House Road. The Clerk advised that SCC Highways had agreed to resolve the problem of these not being visible to drivers. It was suggested that some of the problem was the 'end of restriction' sign on the way out of the village towards the A3 is seen by drivers as meaning that the 30 mph speed limit ends, not the 20 mph restriction, which resulted in vehicles increasing their speed further. It was noted that the speeding of vehicles on Dye House Road when leaving the village had been a problem for a considerable length of time.

Cllr Hunter agreed to discuss the matter with Mr Adrian Selby (SCC) when he meets with him on 12th July together with Cllr Swift.

Mr M. O'Brien left the meeting at 8.00 pm.

PUBLIC QUESTION TIME

Mr Rob Bryson and Ms Jenni Sherratt raised concerns regarding the use of Old Portsmouth Road as a car meet on a Sunday evening in advance of vehicles travelling through the Hindhead Tunnel. It was noted that the noise and fumes from the 100+ vehicles was annoying but there was also concerns regarding the safety for other road users. Discussion took place regarding whether this was an official planned event which Police were aware of but this was not thought to be the case.

Cllr Malton agreed to speak to the Police Inspector based at the WBC offices in Godalming to raise concerns regarding the activity.

Mr Bryson and Ms Sherratt left the meeting at 8.15 pm.

Mrs Nicki Bates advised that the bins located in the old bus stop/lay by on Dye House Road was often full and overflowing and that recently four armchairs had been dumped there. Discussion took place regarding the possible move of a rubbish bin close to the Clump to the layby in order to lessen the effect of overflowing rubbish around the existing bin. **Following discussion the Clerk was asked to contact WBC to ask them to advise regarding the frequency with which the bins are emptied so that further discussion can take place at the next meeting in order to agree a way forward.**

Mrs Nicki Bates prompted discussion regarding the removal of the recycling bins on the recreation ground. **It was agreed that Mrs Bates make a recommendation at the next Parish Council meeting regarding their future existence.**

5.0 COUNTY COUNCILLOR AND BOROUGH COUNCILLOR REPORTS

(5.1) Cllr Jenny Else advised that the Borough Council are very busy at the moment. She advised that the Inspectorates reports following review of the Local Plan is due later in the week when it will be known if there is a need to further increase the housing number from 519 per year. It was noted that the outcome of the Judicial Review for Dunsfold Aerodrome may further impact the housing needs within the Borough if the development is rejected.

(5.2) Cllr Else advised that she is continuing with her involvement in discussions regarding the response times for the ambulance service to reach a HASU (hyper-acute stroke unit) for local people within the Borough.

(5.3) It was noted that WBC had taken on responsibility for Woking Borough Council's shortfall in housing provision following instruction from Government.

(5.4) Cllr Harmer advised that there was on-going work at County Hall to prepare a balanced budget. He reported that as part of the efficiency savings exercise the Highways budget (including the lengthsman scheme) would be affected and that Parish Council were likely to be asked to identify work for a vegetation gang. He advised that the Haslemere and Western Villages Transportation Group were unlikely to meet in the future and that it would be for each individual Councillor to decide what should be prioritised.

(5.5) Cllr Harmer highlighted the surplus funding available through the parking budget, most of which was generated through parking meters and permits in the Farnham area. He outlined the possible allocation of the funds.

(5.6) Discussion took place regarding the Community Infrastructure Levy which is available to be spent in the same ward from which it materialised. **It was suggested that a list of proposals for CIL funding be prepared and sent to WBC ASAP and that any capital expenditure works at the Village Hall should be included on the list.** The Clerk advised that there is currently a CIL consultation in process. It was also noted that S106 funds still exist and could be used for specific projects within the ward.

6.0 PLANNING

(6.1) WA/2017/0936 – Hollies, Dye House Road, GU8 6QN
Erection of garage following demolition of existing garage.

Following review of the plans, it was agreed that the Parish Council had no comment regarding the application.

(6.2) It was reported that the Hindhead Hill Farm appeal had been withdrawn by Highways England. The Bedford Lane group responsible for preparing the case against the development were thanked for their efforts in obtaining this outcome.

(6.3) Cllr Hunter advised that a communication had been received regarding a meeting which WBC had arranged for 12th July to determine the outcome of the application to rescind the S106 agreements at Uplands Stud. A question was raised about why this was a closed meeting. It was explained by Cllr J. Else that in order for an exempt meeting to take place, the Monitoring Officer had to follow strict criteria. **Cllr Hunter agreed to draft an email to Robin Taylor at WBC to ask why the meeting had been deemed appropriate for being exempt.**

(6.4) Following discussion it was agreed that the letter drafted by Cllr Mendelsohn to Elizabeth Sims on the subject of the S106 agreements at Uplands Stud should be sent and the Clerk was asked to do so.

(6.5) **The Clerk was asked to contact Elizabeth Sims to request an update of discussions following the meeting of the Western Villages Parish Councils.**

Cllr Jenny Else left the meeting at 9.20 pm.

7.0 FINANCE

(7.1) The financial overview for June/July/August was presented, duly authorised and cheques signed:

966	Davitt Jones Bould Law Specialists	894.00	Parish field legal costs	16.6.17
967	A.J. Rooney	60.00	Supply of new sign	4.7.17
968	R. Knight	124.81	Mowing and sign erection	4.7.17
969	E. Felton	286.90	Salary & Expenses	4.7.17
970	Post Office	172.80	HMRC payment	4.7.17
971	E. Felton	274.70	Salary & Expenses	1.8.17
972	Post Office	172.80	Annual insurance premium	1.8.17
TOTAL		£1,986.01		

(7.2) It was noted that the cheque number 966 had been prepared and approved by Councillors outside of a Parish Council meeting in order to progress the registration of the Parish Field.

(7.3) The Financial Regulations document which had been distributed to Councillors in advance of the meeting were approved and formally adopted.

(7.4) The Budget Review document showing income and payments for April – June were reviewed. The Clerk outlined the reasons for variances to forecast and these were accepted. A question was raised regarding the Fire Fund amount. It was noted that the Parish Council were waiting for Mr James Giles (NE) to prepare the track onto the common using the funds available. **Cllr Hunter asked that the Clerk include the date on the document for future reference.**

8.0 HIGHWAYS

(8.1) Cllr Hunter reported that there had been communications between Cllr Mendelssohn and Highways England regarding the signage in the event of a closure of the Hindhead tunnel and that the Parish Council were now waiting for them to evidence further action.

(8.2) Cllr Hunter advised that a communication had been received regarding who was responsible for the clearance of hedging and trees overhanging the highway. Cllr Harmer advised that it was the responsibility of the land owner to remove these. **The Clerk was asked to contact Mr Steve Lindsey-Clark to provide details of where there is a problem on Dye House Road.**

(8.3) Following discussion it was agreed that the solutions to the highways issues included on the report prepared by Cllr Mendelssohn following his meeting with Mr Adrian Selby be implemented. **The Clerk was asked to confirm that the white lines on the road by the Clump be improved and 'Give Way' white lines be added along with 'Slow' painted on the road where the Street bears right to go alongside the east side of The Street. It was also agreed that the 'School' sign be removed.**

(8.4) It was noted that Cllr Swift was due to meet with Mr Adrian Selby on 12th July to discuss the problem of speeding of vehicles through Bowlhead Green.

9.0 FOOTPATHS/BRIDLEWAYS

It was noted that there have been several complaints regarding blocked footpaths in the village. The Clerk advised that she had reported these to the SCC Rights of Way team but that funding dictated which paths it would be possible to clear.

It was recognised that several of the Footpath Wardens within the village had undertaken some clearance work and they were thanked for their efforts. However, it was noted that it was the responsibility of the land owner to clear the footpaths on their land and land adjacent to the footpath. **The Clerk was asked to write to the residents of Haybarn and Hedge Farm to request that they take appropriate actions to clear encroachment on footpath 91.**

10.0 SSE

Following Cllr Malton’s and Cllr Luff’s discussions with a SSE representative, the location of the generator in the car park of the Village Hall had been agreed in order to minimise noise to residents.

Discussion took place about why the Parish Council had not been informed of the plans to replace the power supply to a number of residents. It was noted that SSE had not been able to locate the contact details of the Parish Council at the Village Hall. It was suggested that a list of Councillors be included on the building. Cllr Luff agreed that this would be appropriate.

It was agreed that the SSE plans be included on the village Facebook page once the leaflet, which was due to be distributed to affected households, be received.

11.0 CORRESPONDENCE

The Clerk advised that Cllr Swift had responded to the Community Recycling consultation and that he asked whether the Parish Council intended to respond also. Councillors agreed to support Cllr Swift’s comments. **Cllr Hunter agreed to speak with Cllr Swift and obtain details of his response in order that it may form the basis of a council response to WBC.**

12.0 MATTERS FOR CONSIDERATION AT NEXT MEETING

- Items carried forward as above
- BOATS
- External Audit 2016-17
- VDS
- Hammer Pond

The meeting closed at 9.55 pm

Signed

Monday 4th September 2017

Date of next meeting is Monday 4th September 2017 at 7.30 pm.

Thursley Parish Council		RECEIPTS/EXPENDITURE REVIEW BY MONTH 2017-18															
Activity	ACTUAL							FORECAST							Forecast 2017-18 TOTAL	Original Budget 2017-18	
	April	May	June	July	August	September	Apr -Sep 2017	October	November	December	January	February	March	Oct - Mar 2018			
Grant Aid	£80.00		£2,350.00				£2,430.00							£0.00	£2,430.00	£76.00	
Interest/Dividends							£0.00							£0.00	£0.00	£0.00	
Precept	£14,887.00						£14,887.00							£0.00	£14,887.00	£14,887.00	
Electricity Sub Station Rent							£0.00							£0.00	£0.00	£0.00	
Recreation Fees							£0.00							£0.00	£0.00	£0.00	
Compensatory Grant	£560.00						£560.00							£0.00	£560.00	£560.00	
Local Support Grant							£0.00						£1,000.00	£1,000.00	£1,000.00	£1,000.00	
Refunds							£0.00							£0.00	£0.00	£0.00	
VAT Reimbursement		£1,545.10					£1,545.10							£0.00	£1,545.10	£2,987.10	
Pavilion insurance monies		£162.38					£162.38							£0.00	£162.38	£155.00	
Parish Field Rent	£564.00						£564.00							£0.00	£564.00	£564.00	
VDS Sales							£0.00							£0.00	£0.00	£0.00	
Total Receipts	£16,091.00	£1,707.48	£2,350.00	£0.00	£0.00	£0.00	£20,148.48	£0.00	£0.00	£0.00	£0.00	£0.00	£1,000.00	£1,000.00	£21,148.48	£20,229.10	
Salaries	£259.70	£259.30	£259.70	£259.30	£259.70	£260.00	£1,557.70	£260.00	£260.00	£260.00	£260.00	£260.00	£260.00	£1,560.00	£3,117.70	£3,060.00	
HMRC	£172.80	£173.20	£172.80	£172.80	£172.80	£173.00	£1,037.40	£173.00	£173.00	£173.00	£173.00	£173.00	£173.00	£1,038.00	£2,075.40	£2,040.00	
Clerk Expenses	£26.90	£22.20	£22.20	£27.60	£15.00	£25.00	£138.90	£25.00	£25.00	£25.00	£25.00	£25.00	£25.00	£150.00	£288.90	£300.00	
Pension costs						£5.00	£5.00	£5.00	£5.00	£5.00	£5.00	£5.00	£5.00	£30.00	£200.00	£200.00	
Warden fee	£100.00						£100.00	£100.00						£100.00	£200.00	£200.00	
Grasscutting				£90.00			£90.00	£500.00						£500.00	£590.00	£500.00	
Fees - SCAPTC	£200.74						£200.74							£0.00	£200.74	£210.00	
Grants/Payments							£0.00						£500.00	£500.00	£500.00	£500.00	
Insurance Premiums	£134.95		£826.57				£961.52						£200.00	£200.00	£1,161.52	£1,000.00	
Playground inspection fee						£100.00	£100.00							£0.00	£100.00	£100.00	
Admin Expenses							£0.00						£150.00	£150.00	£150.00	£150.00	
Hall Facilities							£0.00						£400.00	£400.00	£400.00	£400.00	
Audit Fees						£200.00	£200.00							£0.00	£200.00	£200.00	
Internal Audit			£455.00				£455.00							£0.00	£455.00	£500.00	
Recreation Ground		£4,633.88		£92.34			£4,726.22						£1,000.00	£1,000.00	£5,726.22	£1,000.00	
Playground Furniture & Maintenance							£0.00						£500.00	£500.00	£500.00	£500.00	
Defibrillator & Expenses		£1,617.46					£1,617.46						£500.00	£500.00	£2,117.46	£500.00	
Village design statement							£0.00						£1,000.00	£1,000.00	£1,000.00	£1,000.00	
Election costs							£0.00						£1,000.00	£1,000.00	£1,000.00	£1,000.00	
Village support costs			£745.00				£745.00						£1,000.00	£1,000.00	£1,745.00	£500.00	
Other expenses			£81.58				£81.58						£400.00	£400.00	£1,000.00	£1,000.00	
Pavilion Rebuild costs							£0.00							£0.00	£0.00	£0.00	
Donations							£0.00							£0.00	£0.00	£0.00	
Village Hall							£0.00							£0.00	£0.00	£0.00	
Sign Posts							£0.00						£2,000.00	£2,000.00	£2,000.00	£2,000.00	
Training							£0.00						£200.00	£200.00	£200.00	£250.00	
Website							£0.00			£600.00				£600.00	£600.00	£0.00	
s137 payments							£0.00							£0.00	£0.00	£0.00	
Vat on payments		£1,250.26	£240.00	£2.47		£50.00	£1,542.73			£150.00			£600.00	£750.00	£2,292.73	£1,250.00	
Total Payments	£895.09	£7,956.30	£2,802.85	£644.51	£447.50	£813.00	£13,559.25	£1,063.00	£463.00	£1,213.00	£463.00	£463.00	£9,913.00	£13,578.00	£27,820.67	£18,360.00	
Opening Bank Balance	£22,527.95																
Bank Balance at month end	£37,723.86	£31,475.04	£31,022.19	£30,377.68	£29,930.18	£29,117.18	£29,117.18	£28,054.18	£27,591.18	£26,378.18	£25,915.18	£25,452.18	£16,539.18	£16,539.18			
Fire Fund (ring fenced) Payments	£2,923.00	£2,923.00	£2,923.00	£2,923.00	£2,923.00	£2,923.00		£2,923.00	£2,923.00	£2,923.00	£2,923.00	£2,923.00	£2,923.00				
Play Area Fund (ring fenced) Receipts	£104.70	£104.70	£104.70	£104.70	£104.70	£104.70		£104.70	£104.70	£104.70	£104.70	£104.70	£104.70				
Bank balance inc. ring Fenced Amount	£40,751.56	£34,502.74	£34,049.89	£33,405.38	£32,957.88	£32,144.88		£31,081.88	£30,618.88	£29,405.88	£28,942.88	£28,479.88	£19,566.88				