

THURSLEY PARISH COUNCIL
Minutes of Meeting

Tuesday 6th November 2018 at 7.30 pm
Thursley Village Hall, Thursley

Attendees: Cllr J. Mendelssohn (Chair) Cllr S. Edwards Cllr H. Flavell
Cllr J. Luff Cllr P. Hunter Cllr J. Swift
Mrs E. Felton (Clerk)

Also attending were: Cllr D. Harmer (SCC) Mrs G. Wedge

1.0 WELCOME AND APOLOGIES

The Clerk reported that apologies had been received from Cllr Malton, Cllr David Else and Cllr Jenny Else who were not able to attend due to business and personal commitments. These apologies were accepted by those present.

2.0 DECLARATIONS OF INTEREST

No members disclosed any (a) Personal, (b) Prejudicial interests which they are required to disclose by section 94(1) of the Local Government Act 1972 and in accordance with The Parish Council (Model Code of Conduct) Order 2007.

3.0 APPROVAL OF PREVIOUS MINUTES

The minutes of the Parish Council meeting held on 2nd October 2018 were approved by the Council and signed by the Chairman.

4.0 ACTIONS FROM PREVIOUS MINUTES

(4.1) It was agreed that following investigations regarding the benefits of having a Parish Council deposit account, the decision was taken not to proceed at this time.

(4.2) It was confirmed that updated version of the Village Design Statement had been uploaded onto the website.

(4.3) Cllr Flavell confirmed that she had been in contact with SCC to discuss the issue of the BOAT's and that discussions were on-going. **Cllr Mendelssohn agreed to include a comment in his monthly report to request that parishioners inform Cllr Flavell of any concerns or issues with regards to BOAT's so that she can include in future communications and discussions with SCC.**

5.0 COUNTY AND BOROUGH COUNCILLORS REPORTS

(5.1) Cllr Harmer advised that SCC were currently looking at all services to see if costs savings could be sought without an adverse impact on delivery. He outlined the issues and costs associated with having to use out of county provision for some Children's Services.

(5.2) Discussion took place regarding the suggested cuts to services which SCC were currently consulting on. He advised that there were five consultations currently taking place or planned. It was noted that the Parish Council had only received advice regarding the Recycling Centre closures. It was agreed that Cllr Mendelsohn would include this in his monthly report and details should be included on the Parish Council website.

(5.3) In Cllr Jenny Else's absence, it was noted that she had spoken in her capacity as a Dementia Friend at the recent Help in Thursley AGM and it had been very well received.

6.0 PLANNING

(6.1) WA/2018/1618 – The Corner, Dye House Road, GU8 6QD
Erection of a replacement garage on land to the north of the dwelling together with relevant demolition of an unlisted building in a conservation area (existing garage).

Following review of the plans and documents, it was resolved that the Parish Council had NO COMMENT regarding the proposal.

(6.2) WA/2018/11685 & 1686 – Olde Hall, The Lane, GU8 6QB
Erection of a single storey extension/Listed Building consent

Following review of the plans and documents, it was resolved that the Parish Council had NO COMMENT regarding the proposal.

(6.3) Cllr Mendelsohn and Cllr Flavell agreed to attend the Town and Parish Planning Forum meeting on 19th November.

(6.4) Mrs Wedge advised that WBC representatives had visited Haybarn during the day to look at the basement and a couple of other areas.

It was noted that Mr & Mrs Wedge had appealed against the recent enforcement notice which WBC had issued them with. Discussion took place regarding the timeline for the appeal process.

Mrs Wedge advised that WBC had given permission to their retrospective application for the horse-walker.

(6.5) Cllr Mendelsohn reported that he had written a letter of complaint to Surrey Planning following their lack of communication and inadequate response to the recent planning application at Uplands Stud. It was noted that other Western Villages had similar complaints.

Cllr Mendelsohn reported that he had received a response and had spoken to the SCC Planning representative to discuss his complaint. It was noted that SCC had no jurisdiction to comment on the development as the road was unclassified so they should not have commented at all. Discussion took place regarding the 'unclassified' classification and the fact that the road does feed into classified roads. Cllr Harmer agreed to investigate the classification status of the roads in Bowlhead Green.

It was reported that the SCC Planning representative had visited the site but had not met with Parish Council representatives as requested. Cllr Swift suggested that it would still be worthwhile meeting with him.

Discussion took place regarding the increased traffic movement from the site. It was noted that SCC believed that the area of land at the site meant that the number of possible vehicle movements would not have been increased following development of the proposed properties. However, it was agreed that the vehicle movements would have increased dramatically as the current site is not used to full capacity.

PUBLIC QUESTION TIME

Cllr Luff advised that it had been suggested to him that the silent soldiers erected in the village could not be seen. It was noted that a similar comment had been made on the village Facebook page. It was suggested that this was the message that was intended to be communicated in that they are 'There but not there'. It was noted that the majority of comments regarding their erection had been positive and their message understood.

It was agreed that further discussion needed to take place at the next Parish Council meeting regarding their future placement/storage.

Cllr Mendelssohn reported that a parishioner had suggested that she take over responsibility for the manorial waste area of land in front of her house. It was noted that Mr Bates currently mows this area of land on behalf of the Parish Council.

Discussion took place regarding the legal implications and ownership of similar areas of land within the parish and any future costs which may be associated with their upkeep/maintenance. It was agreed that at the appropriate time, home-owners be asked if they would be happy to maintain any land adjacent to their property but for the moment, the current arrangements would continue.

Mrs Wedge offered to provide support for maintenance of the areas if and when required. This was acknowledged and she was thanked for her offer.

7.0 FINANCE

(7.1) The following list of payments for November was presented, duly authorised and approved for payment:

Richard Knight	Installation of 1 x silent soldier	£47.52
Mr R. Bates	Mowing expenses	£250.00
Eibe	Replacement rocker and maintenance	£1,433.62
E. Felton	November salary & expenses	£301.37
HMRC	November payment	£182.40
TOTAL		£2,214.91

(7.2) It was agreed that increased costs for the play area maintenance and equipment be considered in advance of setting the budget and Precept for 2019-20. **Councillors were asked to let the Clerk know if there were other areas of the budget that needed to be considered in advance of the December meeting so that a draft budget could be prepared.**

(7.3) It was suggested that the possible reductions in services by SCC and WBC may impact the Parish Council budget and that this should be considered. Cllr Harmer confirmed that it was a possibility that central Government may push Councils to move some services to local parishes to reduce central costs and that this should be seriously considered as part of the process.

(7.4) The Clerk provided an overview of the budget/forecast position at the end of September. The silent soldier, VAT over payment and play area costs were highlighted.

(7.5) Cllr Swift confirmed that the second three-month monitoring process had been completed to end September.

8.0 HIGHWAYS

(8.1) It was noted that the access/egress works at Warren Park had to be completed before the end of March 2019.

(8.2) Cllr Mendelsohn reported that Cllr Harmer was able to supply the Western Villages with a mobile VAS to help traffic calming. It was noted that this would be shared to allow for the unit to be moved regularly throughout the area. Cllr Mendelsohn advised that Cllr Swift and Mr Richard Bates had offered to volunteer to move the unit within the parish as required. Cllr Harmer advised that there was a cost attached to their training to enable them to do this. It was noted that in addition to flashing the speed limit, the unit was also able to record speeds.

Discussion took place regarding the possible sites for the VAS. It was suggested that one site be in The Street with other suggestions being Church Hill, Dye House Road on the entrance to the village from the A3 and Highfield Lane. It was agreed that further consideration to the siting of the unit take place at the appropriate time but that varying the position was necessary. It was noted that night time flashing of the sign should be considered so that it not be positioned too close to a property.

It was noted that although the Parish Council insurance covered public liability, cover for the unit due to damage or theft was not included and there would be an additional cost attached to this. The Clerk advised that she had reported this to the Clerk overseeing the arrangements.

(8.3) Cllr Mendelsohn advised that he had encountered a workman closing Dye House Road but that no advance notice had been received. Discussion took place regarding the arrangements that exist for road closures due to emergency circumstances. Cllr Mendelsohn asked that Councillors be aware of such an event.

9.0 PLAY AREA SIGNAGE

The wording of the additional signage for display on the front and back gate was agreed.
The Clerk was asked to make arrangements for two laminated signs to be prepared.

It was suggested that if Councillors approach people over twelve years of age who are using the play equipment, they should be informed that they are not covered by the insurance and would be personally liable for any damage. Discussion took place regarding the responses from users of the site when approached in such a manner.

10.0 RECREATION GROUND BOUNDARY AND REGISTRATION

Discussion took place regarding the previous discussions regarding the boundary of the recreation ground and the need to register the area. **Cllr Mendelsohn agreed to facilitate a meeting for Cllr Flavell and Cllr Edwards to meet with Mr Matt Larkin and Mr James Giles from Natural England to move the matter forward.**

11.0 AFFORDABLE HOUSING

Cllr Mendelsohn reported that following attendance at a meeting with Cllr Swift and the presentation by Mr Andrew Smith on the subject, he felt that the Parish Council had a moral responsibility to investigate the possibility further. It was noted that there were conditions by which the community could control the residency of the properties.

It was suggested that the matter be the main subject for discussion at the annual assembly meeting in April. This was agreed but it was suggested that in advance of the meeting, some possible sites for development should be identified as part of a proposal so that informed discussions can take place. Discussion took place regarding several options for development sites that may be suitable.

12.0 PITCH PLACE DEFIBRILLATOR

Cllr Hunter advised that the proposal and estimate were in process and he would report in due course.

13.0 TREE INSPECTION POLICY

The Clerk reported that following a recent court case, a Parish Council had been deemed responsible for damage caused by trees in their ownership due to an inadequate survey frequency. Following discussion, it was agreed that a Tree Policy showing a suitable survey frequency was required for Parish Council land. It was noted that this was the recreation ground and parish field.

Cllr Harmer agreed to determine what common land and manorial waste areas were in the parish so that further discussion could take place at the next meeting.

14.0 WESTERN VILLAGES MEETING FEEDBACK/MOBILE VAS

See discussions above.

15.0 MEETING DATES 2019

Discussion took place regarding the draft list of dates for the Parish Council meetings in 2019. These were agreed. **The Clerk was asked to circulate the agreed list.**

16.0 CORRESPONDENCE

The Clerk reported the following correspondence:

- Details of a solar farm planning application which was believed to have been received in error
- Communication from SSE requesting permission to install cabling on the recreation ground. This was agreed.
- Cllr Mendelsohn provided details of the licence arrangements which Natural England have with Surrey Union hunt in order to protect their land. It was acknowledged that parishioners may have their own views with the arrangements and that it was outside of the Parish Council remit to comment or be involved.

14.0 MATTERS FOR CONSIDERATION AT NEXT MEETING

- Items carried forward from above
- Budget 2019-20

The meeting closed at 9.35 pm. The date of the next meeting is Tuesday 4th December 2018 at 7.30 pm.

Signed

4th December 2018

RECEIPTS/EXPENDITURE REVIEW BY MONTH 2018-19

														ACTUAL				FORECAST		
April	May	June	July	August	September	Apr -Sep 2018	October	November	December	January	February	March	Oct - Mar 2018	Forecast 2018-19 TOTAL	Original Budget 2018-19					
						£70.00							£0.00	£70.00	£65.00					
						£0.00							£0.00	£0.00	£0.00					
£14,887.00						£14,887.00							£0.00	£14,887.00	£14,887.00					
						£0.00							£0.00	£0.00	£0.00					
						£0.00							£0.00	£0.00	£0.00					
£500.00						£500.00							£0.00	£500.00	£502.00					
						£0.00							£0.00	£0.00	£0.00					
				£674.68		£674.68	£90.60						£90.60	£765.28	£0.00					
£3,475.84	£3,475.84					£6,951.68							£0.00	£6,951.68	£4,000.00					
		£167.25				£167.25							£0.00	£167.25	£165.00					
		£564.00				£564.00							£0.00	£564.00	£564.00					
			£525.00	£80.00	£545.00	£1,150.00	£150.00						£150.00	£1,300.00	£0.00					
£18,932.84	£3,475.84	£731.25	£525.00	£754.68	£545.00	£24,964.61	£240.60	£0.00	£0.00	£0.00	£0.00	£0.00	£240.60	£25,205.21	£20,183.00					
£259.70	£259.70	£496.44	£273.57		£547.14	£1,836.55	£273.57	£273.57	£273.57	£273.57	£273.57	£260.00	£1,627.85	£3,464.40	£3,120.00					
£172.80	£173.20		£565.95		£182.40	£1,094.35	£182.40	£364.80	£182.40	£182.40	£182.40	£182.40	£1,276.80	£2,371.15	£2,100.00					
£18.60	£46.50	£22.20	£22.20		£44.40	£153.90	£25.80	£25.00	£25.00	£25.00	£25.00	£25.00	£150.80	£304.70	£300.00					
						£0.00							£0.00	£0.00	£60.00					
						£0.00							£0.00	£0.00	£0.00					
£86.99	£13.00	£5.75	£40.00			£145.74		£600.00					£600.00	£745.74	£800.00					
	£201.11					£201.11							£0.00	£201.11	£210.00					
						£0.00							£500.00	£500.00	£500.00					
		£842.07				£842.07							£0.00	£842.07	£1,000.00					
			£84.00			£84.00							£0.00	£84.00	£100.00					
£59.99		£35.00			£150.00	£244.99							£0.00	£244.99	£150.00					
						£0.00		£200.00					£200.00	£400.00	£400.00					
					£200.00	£200.00							£0.00	£200.00	£200.00					
		£460.00				£460.00							£0.00	£460.00	£500.00					
£23.51						£23.51						£1,000.00	£1,000.00	£1,023.51	£1,000.00					
					£115.50	£115.50						£384.50	£384.50	£500.00	£500.00					
£64.80		£97.33			£92.69	£254.82						£245.18	£245.18	£500.00	£500.00					
						£0.00						£1,000.00	£1,000.00	£1,000.00	£1,000.00					
						£0.00						£1,000.00	£1,000.00	£1,000.00	£1,000.00					
£200.00	£180.00	£113.11			£21.98	£515.09						£484.91	£484.91	£1,000.00	£1,000.00					
					£3,475.84	£3,475.84						£1,000.00	£1,000.00	£4,475.84	£1,000.00					
						£0.00							£0.00	£0.00	£0.00					
					£200.00	£200.00							£0.00	£200.00	£0.00					
						£0.00							£0.00	£0.00	£0.00					
					£1,293.84	£1,293.84						£2,000.00	£2,000.00	£3,293.84	£2,000.00					
						£0.00						£200.00	£200.00	£200.00	£200.00					
						£0.00	£125.00		£475.00				£600.00	£600.00	£600.00					
						£0.00							£0.00	£0.00	£0.00					
£70.36	£36.00	£111.47	£16.80		£328.76	£563.39	£25.00		£120.00			£600.00	£745.00	£1,308.39	£917.00					
£956.75	£909.51	£2,183.37	£1,002.52	£0.00	£6,652.55	£11,704.70	£631.77	£1,463.37	£1,075.97	£480.97	£480.97	£9,081.99	£13,215.04	£24,919.74	£19,157.00					
£19,410.89																				
£37,386.98	£39,953.31	£38,501.19	£38,023.67	£38,778.35	£32,670.80	£32,670.80	£32,279.63	£30,816.26	£29,740.29	£29,259.32	£28,778.35	£19,696.36	£19,696.36	£19,696.36						
£2,923.00	£2,923.00	£2,923.00	£2,923.00	£2,923.00	£2,923.00		£2,923.00	£2,923.00	£2,923.00	£2,923.00	£2,923.00	£2,923.00								
£40,309.98	£42,876.31	£41,424.19	£40,946.67	£41,701.35	£35,593.80		£35,202.63	£33,739.26	£32,663.29	£32,182.32	£31,701.35	£22,619.36								

