

THURSLEY PARISH COUNCIL
Minutes of Meeting

Tuesday 1st November 2016 at 7.30 pm
The Village Hall, Thursley

Attendees: Cllr J. Mendelsohn (Chair) Cllr S. Edwards Cllr T. Horwood
Cllr P. Hunter Cllr J. Luff Cllr J. Swift
Mrs E. Felton (Clerk)

Also attending were: Cllr D. Harmer Mrs N. Bates Ms. A. Scales
Mr N. Chandler (7.50 – 8.25 pm)

1.0 WELCOME AND APOLOGIES

The Clerk reported that apologies had been received from Cllr Jackie Malton, Cllr Jenny Else (WBC) and Cllr David Else (WBC) who were absent due personal and business commitments. These apologies were approved by the Council.

2.0 DECLARATIONS OF INTEREST

Cllr J. Swift declared a personal interested in agenda item 6) Planning applications – WA/2016/1992.

No other members disclosed any (a) Personal, (b) Prejudicial interests which they are required to disclose by section 94(1) of the Local Government Act 1972 and in accordance with The Parish Council (Model Code of Conduct) Order 2007.

3.0 APPROVAL OF PREVIOUS MINUTES

The minutes of the Parish Council meeting on 4th October 2016 were approved by the Council and signed by the Chairman.

4.0 MATTERS ARISING FROM MINUTES

(4.1) Cllr Mendelsohn reported that he understood that plans to launch a ‘Help in Thursley’ initiative were progressing well.

(4.2) The Clerk reported that Cllr Jenny Else had advised that she was not able to commit to attend every Parish Council meeting due to her WBC commitments which often involve evening meetings. It was noted that Cllr Jenny Else is always very responsive to communications and requests for support outside of the Parish Council meetings and the Council understood her workload. The Parish Council meeting dates for 2017 will remain on the first Tuesday of every month (excluding August).

(4.3) It was agreed that an update on the Uplands Stud planning applications and feedback from the Western Villages Task Group meeting take place under the appropriate agenda items (Planning and Highways).

5.0 COUNTY COUNCILLOR AND BOROUGH COUNCILLOR REPORTS

(5.1) Cllr Harmer provided the Clerk with a copy of the proposed cycle routes in the area which had been prepared by the SCC Cycle team. He agreed to keep the Council updated as plans progress.

(5.2) Cllr Harmer advised that he had suggested to Haslemere Town Council that they make contact with the Parish Council to discuss the Punchbowl planning application to discuss their concerns.

(5.3) Cllr Harmer advised that County Hall were still considering the SCC budget for 2017-18 and future years and that he hoped to provide an update at the next meeting.

6.0 PLANNING

(6.1) WA/2016/1992 – Chapel Cottage, French Lane, GU8 6NW
Erection of extension and alterations following demolition of log store and part of existing extension.

Cllr Swift did not participate in the decision making for this application. The Parish Council have no comment regarding this application.

(6.2) WA/2016/2102 – Halnacker Hill, Bowlhead Green, GU8 6NP
Erection of a two storey extension and alterations following demolition of existing extensions

The Parish Council have no comment regarding this application.

(6.3) Discussion took place regarding correspondence that the Parish Council had received a copy of regarding the Uplands Stud application for discharge of the S106 agreements. As a result of information made available by WBC following a Freedom of Information request by an interested party, it was noted that a judicial review was likely if permission were to be granted.

(6.4) Discussion took place regarding the use of domestic properties for commercial purposes resulting in a detriment to the village. It was noted that the Parish Council were not an enforcement body but had previously been asked to inform WBC Enforcement Team of the misuse of domestic properties as a 'change of use' application was required. **It was agreed that Councillors consider the issue for further discussion at the December meeting.**

(6.5) In response to a query regarding the status of planning application no. WA/2014/2339, it was reported that an appeal had been made against the refusal decision by WBC and that this was due to be considered in early December.

(6.6) It was agreed that discussion regarding developments within the village which did not comply with the Village Design Statement be included as an agenda item for the December Parish Council meeting. A particular example of non-compliance was highlighted for further discussion at that time.

PUBLIC QUESTION TIME

Discussion took place regarding the planning applications for the Stallion Boxes and Flats 1-9 at Uplands Stud. It was noted that these had received approval as Certificate of Lawfulness applications.

Mrs Nicki Bates enquired about whether any further communications had been received from Natural England regarding reinstating Hammer Pond. **ClIr Mendelssohn agreed to communicate with them to obtain details of their proposals in writing.**

Discussion took place regarding the poor condition of the footpath in front of Church Cottages which was likely to deteriorate further and cause more problems with slippery conditions during the winter months. **It was agreed that a letter should be written to both parties to request actions are taken to improve the condition and surface as a priority.**

Mr Nigel Chandler reiterated concerns he had raised in a recent email to the Parish Council regarding the poor state of the grass verge by the Church due to large vehicles reversing and damaging the surface. ClIr Mendelssohn advised that SCC had advised that they would return in the spring to reseed the area. **It was agreed that the cones be removed and that the 'No horses' signs be erected.**

ClIr Mendelssohn reported that it was also the intention of SCC to resurface the road by the Church to a similar finish to the road surface further up Highfield Lane. He explained that the resurfacing method to provide a non-slippery surface for horses was a two stage process.

7.0 FINANCE

(7.1) The following financial overview for November was presented, duly authorised and the cheques for payment were approved and signed:

933	E. Felton	280.20	Salary & Expenses
934	Post Office	169.60	HMRC payment
TOTAL		£449.80	

(7.2) The budget requirements for 2017-18 were discussed. It was agreed to include the following items in the budget when considering the Precept for next year:

- Signposts x 2
- Help in Thursley – awaiting advice from Rev. P. Muir regarding amount and insurance implications
- Defibrillator for Pitch Place – quote received for solar panel power supply. **It was agreed that the Clerk enquire whether funding may be available to support this purchase.**
- Grasscrete to extend road onto recreation ground – **The Clerk to request an update following a recent funding request to cover this expenditure.**

It was noted that there is already an allocation of £1,000 in the 2016-17 to support any expenditure relating to the Village Design Statement.

In response to a question regarding the clearance of the overgrowth onto the recreation ground to allow access to the Fire Service onto the common, it was noted that there is a balance in the fire fund which could support such an initiative.

8.0 HIGHWAYS

(8.1) Cllr Hunter provided an overview of the discussions which had taken place at the Western Villages Task Group meeting. It was confirmed that the flooding in Pitch Place and Bowlhead Green may be funded through the Flooding budget. The signage for Highfield Lane may be able to be funded through a separate budget which Mr Stuart Copping (SCC) manages. The passing place on Highfield Lane is currently in third priority on the list of works for the Western Villages.

Priority list of works from all four Surrey quadrants will be discussed at the Local Committee meeting in December and a full list of priority works will be agreed at that time.

(8.2) Cllr Swift asked a question about whether there was an implied volume capacity level for traffic on single lane tracks and whether there was a SCC department or person who would be able to discuss the problems being experienced in Bowlhead Green. The possible resolutions to the problem were discussed. It was agreed that the resolutions may increase the traffic flow rather than eradicate the problem.

9.0 BOUNDLESS LANE MISUSE

It was reported that there had been further examples of misuse of some of the roads in the village including them being used for racing and spraying of cars. Although the problem had been reported to PCSO Turkington, no contact had been made to discuss the matter and the Police had advised that concerned residents should ring 101.

Following discussion it was agreed that the Clerk determine who the WBC representative is on the Surrey Police and Crime Panel so that the problem can be raised with them regarding the lack of local Police support for such incidences following the introduction of the 'Policing in Your Neighbourhood' initiative.

It was noted that the Neighbourhood Watch Coordinators had not received any communications from the Police in recent months. **It was suggested that the Clerk also request details function of the PCSO role from the Police Inspector in Waverley and that Neighbourhood Watch be included as an agenda item for the December meeting.**

10.0 NATIONAL HIGHWAYS & TRANSPORT PUBLIC REPRESENTATIVE SURVEY 2016

It was agreed that Cllr Hunter would complete the survey on behalf of the Parish Council. Cllr Swift agreed to provide comments for inclusion in the response.

11.0 VILLAGE DESIGN STATEMENT UPDATE

Following review of the options for updating the Village Design Statement, it was agreed that an addendum approach would be the preferred option to ensure continued viability of the document. **Cllr Edwards agreed to speak with volunteers to prepare a draft addendum for approval by the Parish Council within the current financial year.**

Cllr Edwards agreed to speak to Cllr David Else to inform him of the Parish Council intentions to ensure that WBC adopted the updated version.

12.0 DEFIBRILLATORS

(12.1) An estimate for a defibrillator in Pitch Place had been discussed earlier in the meeting (see 7.2 above).

(12.2) Cllr Swift and Cllr Hunter highlighted an issue with the power supply of the unit in Bowlhead Green. It was agreed that further investigation take place following completion of the sale of the property providing the electrical power supply.

(12.3) Mrs Bates agreed to provide Cllr Horwood with instructions to be followed in the event of a defibrillator being required for use.

13.0 WBC UPDATED CODE OF CONDUCT

(13.1) It was agreed that the Parish Council Code of Conduct should be amended to reflect the recent changes made to the WBC version. It was agreed that the revised Code of Conduct be adopted at the December meeting.

(13.2) It was suggested that Councillors review their Pecuniary Interest forms to ensure that the information included is current and correct. **It was agreed that Councillors review in advance of the December meeting so that discussion can take place regarding the details that need to be included on the forms.**

14.0 CORRESPONDENCE

No items of correspondence had been received that had not already been shared with Councillors.

15.0 MATTERS FOR CONSIDERATION AT NEXT MEETING

- Precept
- Adoption of Code of Conduct
- Enforcement – Change of Use
- Non-compliance of developments to Village Design Statement
- Pecuniary Interest Forms
- Neighbourhood Watch

The meeting closed at 9.25 pm

Date of next meeting is Tuesday 6th December 2016 at 7.30 pm.

Signed

6th December 2016

