

THURSLEY PARISH COUNCIL
Minutes of Meeting

Tuesday 4th October 2016 at 7.30 pm
The Village Hall, Thursley

Attendees: Cllr J. Mendelssohn (Chair) Cllr T. Horwood Cllr J. Luff
 Cllr J. Malton Cllr J. Swift Mrs E. Felton (Clerk)

Also attending were: Cllr D. Harmer (SCC – from 8.00 pm) Mrs N. Bates
 Rev. P. Muir Ms. H Silva (NT) Ms. R. Botcherby (NT)

1.0 WELCOME AND APOLOGIES

The Clerk reported that apologies had been received from Cllr Peter Hunter, Cllr Sean Edwards and Cllr Jenny Else (WBC) who were absent due personal and business commitments. These apologies were approved by the Council.

Cllr Mendelssohn advised that Cllr Harmer would be arriving later so agenda items would be adapted to allow for him to provide his report.

2.0 DECLARATIONS OF INTEREST

No members disclosed any (a) Personal, (b) Prejudicial interests which they are required to disclose by section 94(1) of the Local Government Act 1972 and in accordance with The Parish Council (Model Code of Conduct) Order 2007.

3.0 APPROVAL OF PREVIOUS MINUTES

(3.1) The minutes of the Parish Council meeting on 6th September 2016 were approved by the Council and signed by the Chairman.

(3.2) The Chairman suggested that it may be appropriate to review the matters arising from the minutes of the previous meeting at the time of their approval. This was agreed by members.

(3.3) The following updates were provided:

(3.3.1) The Hindhead Hill Farm planning application had been refused permission at the WBC Central Planning Committee meeting on 7th September following the good work of the residents and support of Councillors.

(3.3.2) The 'No Horses' signs had not yet been erected. There was discussion regarding a conversation with a horse rider still using the grass area rather than the road. It was noted that the surface of the road appears to be different outside of the church to further up Highfield Lane.

(3.3.3) The vegetation overgrowth in the village had been cut back following communications with parties involved. It was noted that the Village Hall volunteers had acted quickly to tidy the area in front of the building and their co-operation was appreciated.

(3.3.4) Cllr Mendelssohn confirmed that he had written a friendly letter to residents regarding the parking of vehicles on the pavement in Dye House Road and the situation appears to have improved.

(3.3.5) Cllr Mendelssohn reported that he had spoken with Natural England representatives regarding Hammer Pond and been informed that they were working to improve the situation and would keep him updated.

(3.3.6) Cllr Mendelssohn advised that he had not contacted the delivery company involved in the incident on Highfield Lane to avoid exacerbating the situation.

(3.3.7) It was noted that Cllr Hunter had circulated a summary of discussions at the recent meeting regarding the proposed development at Frensham Pond. It was agreed that the Parish Council would await further information from WBC regarding their plans for the site.

(3.3.8) It was noted that Cllr Hunter had provided an overview of the discussions following his attendance at County Hall to discuss the problem of HGV's accessing the village in the event of a tunnel closure.

(3.3.9) Cllr Mendelssohn provided an update to the communications that he had had with Mr S. Lindsey-Clark (SCC) regarding the work required to fill the large hole outside of Copper Beeches in Highfield Lane. The latest communication advised that the work would be carried out by the vegetation team as a matter of urgency.

Cllr Swift advised that Mr Lindsey Clark had not been able to locate the Japanese Knotweed that he had reported so he had taken photographs and would email him copies.

4.0 PLANNING

(4.1) WA/2016/1782 – Devils Punchbowl, Portsmouth Road, GU26 6AB
Erection of extensions to the cafe building, new kiosk, alterations to the car park to provide 225 spaces and 3 coach spaces along with associated landscaping. Following the demolition of the existing sheds and shepherds hut.

Ms Silva and Ms Botcherby from National Trust provided an overview of the development plans for the Devils Punchbowl site including the plan to introduce a tariff based parking scheme.

Following the presentation and after consideration of the planning documentation, the Parish Council agreed to support the application.

Ms Silva and Ms Botcherby left the meeting.

(4.2) Hindhead Hill Farm

The Chairman confirmed that planning application reference WA/2016/0701 had been refused by the WBC Central Planning Committee but that the applicant could appeal the decision within six months.

(4.3) Frensham Pond Consultation

See (3.3.7) above.

(4.4) Planning Appeal Process

Cllr Mendelssohn advised that he had spoken with WBC and Cllr Jenny Else regarding the planning appeal process and it had been confirmed that only one appeal per planning application was possible. It was noted that a planning appeal had been registered against planning application WA/2014/2339 – Old Mill Farm.

(4.5) It was noted that the planning applications for development at Uplands Stud remain as pending.

PUBLIC QUESTION TIME

Mrs Nicki Bates highlighted that two age restriction signs had been erected on the play area. Cllr Horwood confirmed that this had been agreed at the September Parish Council meeting following some minor breakages of play equipment which may have been due to older children using the facilities.

Mrs Bates asked that Councillors consider the costs for new signage to replace existing signs on the entrance to the recreation ground and on the Clump when discussing the Precept for 2017-18.

5.0 HELP IN THURSLEY

Rev. Peter Muir advised that following a recent meeting held in the village to discuss the possibility of introducing a 'Help in Thursley' scheme, he had received a favourable response from several people offering their services as duty officers, drivers, visitors, committee members and leaflet distributors.

Rev. Muir asked the Parish Council if they would support the scheme and whether there was any financial support available. Cllr Mendelssohn confirmed that the Parish Council wholeheartedly supported the initiative. He asked Rev. Muir if he could provide an estimate of the on-going costs for consideration by the Councillors at the November meeting when determining the Precept for 2017-18.

Discussion took place regarding the costs associated with insurance and marketing of the service. Cllr David Harmer suggested that it would be worth considering whether the scheme could be covered under the Parish Council Public Liability policy, if it were set up in such a way as to come under auspices of the Parish Council. Rev Muir said that he would discuss this with Ms Vickie Turton from SCA when he met her to progress the proposal. He would then report back.

It was noted that the Parish Council email distribution list was not as extensive as previously so may not be of use to market the initiative.

It was agreed that the Parish Council would be happy to host a page on the Parish Council website to market and provide information regarding the 'Help in Thursley' service.

Rev. Peter Muir left the meeting.

6.0 COUNTY COUNCILLOR AND BOROUGH COUNCILLOR REPORTS

(6.1) Cllr Harmer provided a plan of Highfield Lane showing that WBC owned the land by Copper Beeches. **It was suggested that it would be appropriate to advise WBC regarding the request to install a passing place on the area in advance of it coming for consideration by the Local Committee.**

(6.2) Cllr Harmer provided an overview of the current budgetary position of the County Council with reference to Adult Social Care and non-statutory items.

(6.3) Discussion took place regarding SCC's plans for their vegetation team to fill the large hole by Copper Beeches. It was agreed that the works should go ahead as discussions regarding the passing place were on-going for 2017-18.

(6.4) Cllr Mendelssohn advised that he was not available to attend the Haslemere and Western Villages Highways Task Group meeting on 21st October to represent the Parish Council when highways works would be discussed. **It was suggested that Cllr Hunter may be available to attend in his place.**

(6.5) Discussion took place regarding the parish boundaries and ownership of Truxford Corner. It was noted that there were currently problems associated with sewage in the area.

(6.6) Cllr Harmer advised that there were plans to introduce a series of cycle routes to provide off road options for cyclists to access the towns and villages. It was noted that much of the proposal included routes through Thursley. Councillor Harmer agreed to keep members updated regarding the proposal.

(6.7) Cllr Luff raised a question regarding the status of the Superfast Broadband service. Cllr Harmer advised that EU had approved an extension to the current contract and that SCC were waiting for a list of solutions from BT so that further discussion could take place regarding the required works to allow all properties in Surrey to be able to access the service.

7.0 FINANCE

(7.1) The following financial overview for October was presented, duly authorised and cheques for October payment were signed:

927	Mr R Bates	500.00	Mowing costs
928	Mrs N Bates	100.00	Parish Warden fee
929	Mr R Knight	40.00	Play area works
930	E. Felton	313.20	Salary & Expenses
931	Post Office	169.60	HMRC payment
TOTAL		£1,122.80	

(7.2) The Budget Review document showing actual figures to end September and forecast for the remainder of the year was discussed. It was noted that payment had not yet been received from the Cricket Club for their insurance amount. Discussion took place regarding the amounts shown as expenditure during March 2017 and whether this expenditure was likely.

(7.3) **It was agreed that Councillors consider projects and costs for items inclusion on the forecast budget for 2017-18 for consideration at the November Parish Council meeting in advance of the meeting in December to agree the Precept for next year.**

8.0 HIGHWAYS

Following discussion the following four items were agreed and prioritised for consideration at the Highways Task Group meeting:

- Flooding in Pitch Place
- Passing Place on Highfield Lane (by Copper Beeches)
- Study to determine the required drainage works to resolve flooding issues by the crossroads in Bowlhead Green
- 'Slow – Horses' signs (2-3) for erection on Highfield Lane

9.0 HIGHFIELD LANE PASSING PLACE

It was agreed that the passing place on Highfield Lane would need to be of a sufficient length to allow for one refuse truck to pull into the space.

10.0 HIGHWAYS LOCALISM WORKS

The works for inclusion on the list of Highways Localism works were agreed.

11.0 POLICY ADOPTION

The following policies were adopted by the Council:

- Grievance
- Disciplinary
- Complaints
- Retention of Documents
- Social Media & Email
- Data Protection

12.0 EMAIL CONTACT LIST

The Clerk advised that the Parish Council email list was slowly being collated and that she would continue to work to prepare a comprehensive list.

13.0 MEETING DATES 2017

The Parish Council meeting dates for 2017 were agreed although it was suggested that prior to final approval, the Clerk contact Cllrs Jenny and David Else to determine whether the first or

second Tuesday of the month would be more convenient for them to attend following their new roles and different WBC meeting schedule.

It was suggested that the Annual Parish meeting take place on Thursday 27th April 2017 although the date needs to be confirmed. **Councillors were asked to consider speakers for the event.** There were suggestions that National Trust or information regarding the Surrey Cycle route may be appropriate.

14.0 CORRESPONDENCE

The Clerk reported that a communication had been received from Surrey Fire & Rescue regarding a meeting with an overseas visitor to discuss the initiative in the village. Cllr Mendelssohn invited Councillors to meet at 10.00 am on Friday 7th October to meet with SFRS representatives.

15.0 MATTERS FOR CONSIDERATION AT NEXT MEETING

- Items carried forward as above
- Budget Planning 2017-18
- Defibrillators
- Village Design Statement – Volunteer Status

The meeting closed at 9.40 pm

Date of next meeting is Tuesday 1st November 2016 at 7.30 pm.

Thursley Parish Council		RECEIPTS/EXPENDITURE REVIEW BY MONTH 2016-17															
Activity	ACTUAL							FORECAST						Forecast 2016-17 TOTAL	Original Budget 2016-17		
	April	May	June	July	August	September	Apr -Sep 2016	October	November	December	January	February	March			Oct - Mar 2017	
Grant Aid	£90.00						£90.00							£0.00	£90.00	£110.00	
Interest/Dividends							£0.00							£0.00	£0.00		
Precept	£14,887.00						£14,887.00							£0.00	£14,887.00	£14,887.00	
Electricity Sub Station Rent							£0.00							£0.00	£0.00		
Recreation Fees							£0.00							£0.00	£0.00		
Compensatory Grant	£310.00						£310.00	£310.00						£310.00	£620.00	£690.00	
Local Support Grant							£0.00							£0.00	£0.00		
Refunds		£551.00	£100.00				£651.00							£0.00	£651.00		
VAT Reimbursement		£2,969.50					£2,969.50							£0.00	£2,969.50	£4,224.30	
Pavilion insurance monies							£0.00	£154.13						£154.13	£154.13	£400.00	
Parish Field Rent							£0.00						£564.00	£564.00	£564.00		
VDS Sales							£0.00							£0.00	£0.00		
Total Receipts	£15,287.00	£3,520.50	£100.00	£0.00	£0.00	£0.00	£18,907.50	£464.13	£0.00	£0.00	£0.00	£0.00	£564.00	£1,028.13	£19,935.63	£20,875.30	
Salaries	£254.40	£254.40	£254.40	£254.40	£254.40	£254.40	£1,526.40	£242.50	£242.50	£242.50	£242.50	£242.50	£242.50	£1,455.00	£2,981.40	£2,910.00	
HMRC	£169.60	£169.60	£169.60	£169.60	£169.60	£169.60	£1,017.60	£155.83	£155.83	£155.83	£155.83	£155.83	£155.87	£935.02	£1,952.62	£1,870.00	
Clerk Expenses	£22.20	£22.20	£22.20	£22.20	£15.00	£29.40	£133.20	£22.50	£22.50	£22.50	£22.50	£22.50	£22.50	£135.00	£268.20	£270.00	
Pension costs							£0.00						£200.00	£200.00	£200.00		
Warden fee	£100.00						£100.00	£100.00						£100.00	£200.00	£200.00	
Grasscutting							£0.00	£500.00						£500.00	£500.00	£500.00	
Fees - SCAPTC	£200.98						£200.98							£0.00	£200.98	£250.00	
Grants/Payments		£100.00					£100.00							£0.00	£100.00	£0.00	
Insurance Premiums			£786.59				£786.59					£100.00		£100.00	£886.59	£1,370.00	
Playground inspection fee						£84.00	£84.00							£0.00	£84.00	£70.00	
Admin Expenses							£0.00	£75.00					£75.00	£150.00	£150.00	£150.00	
Hall Facilities				£65.10			£65.10						£435.00	£435.00	£500.10	£500.00	
Audit Fees						£200.00	£200.00							£0.00	£200.00	£320.00	
Internal Audit			£455.00				£455.00							£0.00	£455.00	£470.00	
Recreation Ground		£551.00	£422.46				£973.46						£600.00	£600.00	£1,573.46	£1,200.00	
Playground Furniture & Maintenance							£0.00							£0.00	£0.00	£0.00	
Defibrillator & Expenses			£225.00				£225.00						£1,500.00	£1,500.00	£1,725.00	£1,500.00	
Village design statement							£0.00						£1,000.00	£1,000.00	£1,000.00	£1,000.00	
Election costs							£0.00						£1,000.00	£1,000.00	£1,000.00	£1,000.00	
Village support costs							£0.00						£500.00	£500.00	£500.00	£500.00	
Other expenses	£111.00	£25.60					£136.60						£860.00	£860.00	£996.60	£1,000.00	
Pavilion Rebuild costs							£0.00							£0.00	£0.00	£0.00	
Donations							£0.00							£0.00	£0.00	£0.00	
Village Hall							£0.00							£0.00	£0.00	£0.00	
Sign Posts							£0.00							£0.00	£0.00	£0.00	
Training						£55.00	£55.00						£250.00	£250.00	£305.00	£250.00	
Pavilion costs							£0.00							£0.00	£0.00	£0.00	
s137 payments							£0.00							£0.00	£0.00	£0.00	
Vat on payments		£110.20	£91.00			£67.80	£269.00	£50.00	£50.00	£50.00	£50.00	£50.00	£250.00	£500.00	£769.00	£1,000.00	
Total Payments	£858.18	£1,233.00	£2,426.25	£511.30	£439.00	£860.20	£6,327.93	£1,145.83	£470.83	£470.83	£470.83	£570.83	£7,090.87	£10,220.02	£16,547.95	£16,530.00	
Opening Bank Balance	£11,498.45																
Bank Balance at month end	£25,927.27	£28,214.77	£25,888.52	£25,377.22	£24,938.22	£24,078.02	£24,078.02	£23,396.32	£22,925.49	£22,454.66	£21,983.83	£21,413.00	£14,886.13	£14,886.13	£14,886.13		
Fire Fund (ring fenced) Payments	£2,923.00	£2,923.00	£2,923.00	£2,923.00	£2,923.00	£2,923.00		£2,923.00	£2,923.00	£2,923.00	£2,923.00	£2,923.00	£2,923.00				
Play Area Fund (ring fenced) Receipts	£104.70	£104.70	£104.70	£104.70	£104.70	£104.70		£104.70	£104.70	£104.70	£104.70	£104.70	£104.70				
Bank balance inc. ring Fenced Amount	£28,954.97	£31,242.47	£28,916.22	£28,404.92	£27,965.92	£27,105.72		£26,424.02	£25,953.19	£25,482.36	£25,011.53	£24,440.70	£17,913.83				

Signed

1st November 2016